



## WHITBY PUBLIC LIBRARY

*doorway to discovery*

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### **Mission Statement**

***Whitby's Doorway to Discovery:*** *enriching and advancing our community by providing equitable access to information, ideas, inspiration and the joy of reading.*

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### **AGENDA**

#### **Whitby Public Library Board**

**Date:** Wednesday, June 16, 2010

**Time:** 7:00 p.m.

**Place:** Board Room  
Whitby Central Library  
405 Dundas Street West  
Whitby ON

**Note:** There will be a meeting of the Finance & Audit Committee at 6:00 p.m. preceding the board meeting. Steve Stewart from Deloitte will be in attendance to discuss the 2009 audit. A light meal will be provided.

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1. **Call to Order/Approval of Agenda**
2. **Declaration of Conflict of Interest**
3. **Consent Agenda Items**
  - a) Approval of the Minutes of May 19, 2010
  - b) Correspondence (*information only*)
    - I. Letters from May 2010 (*\*summary copy*)
    - II. Patron Comments from May 2010 (*\*summary copy*)
  - c) Reports
    - I. May 2010 Statistics
    - II. Upcoming Events

4. **Treasurer's Reports**
  
5. **Chief Executive Officer's Report**
  
6. **Council Update (*S. Pitchforth*)**
  
7. **Business Arising from Minutes**
  - a) Annual Board Self-Assessment (*Update – C. Lavoie*)
  - b) CEO Goals and Objectives (*Motion*)
  - c) Brooklin Community Centre & Library (*Verbal Update – I. Ross*)
  
8. **New Business**
  - a) Finance & Audit Committee Report
    - I. 2009 Audit (*verbal report – B. Matthews*)
  - b) Board Succession Legacy Document (*Verbal Update – C. Lavoie*)
  - c) CEO Succession Plan (*Verbal Update – C. Lavoie*)
  - d) Violence in the Workplace Policy (*Motion*)
  - e) Harassment-free Workplace Policy (*Motion*)
  - f) Room Rental Policy (*Motion*)
  - g) Video Surveillance Policy (*Motion*)
  
9. **Adjournment**
  
10. **Next Meeting**

Wednesday, September 15, 2010  
Whitby Central Library  
Board Room